How to Donate Using FUS Madison Simple Checkout

Grab your wallet or checkbook. You’ll need this information to enter your payment information for your donation. To access password-less profile, enter your email address associated with account, your contact info will populate, but you will have to enter a payment method just the first time to give through the new system.

1. Go to church website, fusmadison.org

2. Find menu in the top right corner, click on it, then click ‘GIVE’ from the menu and then click “GIVE’

3. Click ‘GIVE’ button in the list at the top of page to select giving options
4. Select arrow to the left in the ‘Give to?’ box for a drop-down menu of giving options.

Click on the photo to select that fund

5. Enter your desired gift amount in the top right area of your screen.
6. Should you like to add more than one fund and give to multiple places, click the +Add to Gift to the left under the Gift Amount box. You can select any amount of additional funds. This will create a list for you and you can add amounts for each fund.

7. Decide how frequently you want to donate by clicking on the MAKE THIS A RECURRING OR FUTURE GIFT button.

8. Choose the frequency from the drop down menu. Your choices are Monthly, Weekly, Bi-Weekly (also known as every 2 weeks), 1\textsuperscript{st} & 16\textsuperscript{th}, Yearly and Once.

9. Enter the STARTING FROM date you wish your donation to begin.
10. Enter the specific option for the frequency chosen using the menu.

11. Enter your personal information into the boxes. If you have already registered this will pre-populate for you, just enter any missing information.

12. Select your payment information type by clicking on either Credit Card (for any card payments) or Bank Account (using your checking or savings account).

a. FOR CARD DONATIONS

1. Enter your card number in the box provided.
2. Enter your expiration date and security code from your card.
3. The security code can be found on the back in the signature space for VISA, Mastercard and Discover and is a 3-digit number. For
American Express, the security code is found above the number on the front of the card and is a 4 digit number.

4. Decide if you want to SAVE FOR FUTURE USE and check the box accordingly.

b. FOR BANK ACCOUNT DONATIONS
Choose Bank Account Button

1. Enter your Bank Name in the RED box in the picture above.
2. Enter your Account Number in the BLUE box in the picture above.
3. Enter your Routing Number in the GREEN box in the picture above.
4. Enter the Account Type using the drop down menu as either Checking or Savings.

13. Click COMPLETE GIFT and your donation is complete!

14. You will receive an email confirmation for your donation.

15. Don’t worry – If you choose to set up recurring schedule -- you can change this donation at any time. Contact Florence Jessup at florencej@fusmadison.org for assistance.